

## HOMEOWNERS' ASSOCIATION INFORMATION

*Preparer: Please complete all spaces. Use "N/A" if it is not applicable to complete the area.*

Property Address \_\_\_\_\_ MLS # \_\_\_\_\_  
 Association Name \_\_\_\_\_  
 Association President \_\_\_\_\_ Phone \_\_\_\_\_  
 Treasurer or Management Co. \_\_\_\_\_ Phone \_\_\_\_\_  
 Address \_\_\_\_\_ City/State \_\_\_\_\_  
 Association Fee \$ 1,200.00 per  Month  Quarter  Semi-Annual  Annual NOTE below

**ASSOCIATION FEE INCLUDES:**

	<b>Yes</b>	<b>No</b>
Fire Protection .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Refuse Collection .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Security Patrol/Guard .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Exterior Pest Control .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Termite Control .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Insurance:		
Personal Area Structural Hazard .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Common Area Structural Hazard .....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Common Area Liability .....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Maintenance:		
Common Area:		
Structural Improvements .....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Grounds .....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pool/Spa .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sewer Lines .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Streets/Parking Areas .....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Personal Areas:		
Building Exterior .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Patios .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yards .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Roof .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Heating Equipment .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cooling Equipment .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Utilities:		
Common Area .....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Personal Area .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Electric .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Gas .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Water/Sewer .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other: _____		

**COMMON AREA AMENITIES:**

	<b>Yes</b>	<b>No</b>
Pool .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Spa/Hot Tub .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Recreation Center .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kitchen Facilities .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Tennis Court(s) .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Racquetball Court(s) .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Exercise Facilities .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Laundry Facilities .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Controlled Access Gate/Guard .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other: _____		

**GENERAL INFORMATION:**

Federal Compliance Adult Community .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cable TV Available .....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Key to Common Area .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Key Deposit (Amount \$ _____) .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Pets Allowed (Limit _____) .....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
RV Allowed (Limit _____) .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
RV Storage Space Provided .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Limited Number of Homeowner Vehicles (Limit _____) .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Remodeling Allowed .....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Association Approval Required .....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rentals Allowed ... MUST be for at least 30 consecutive days .....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Transfer Fee (Amount \$ <u>400.00</u> ) .....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Association Controlled By: Developer .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Homeowners .....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sale/Lease Notification Required: .....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
To Whom <u>admin@elconpationhomes.org</u>		
When <u>at least 30 days before closing</u>		
What Info <u>cusomary closing information</u>		

**GOVERNING DOCUMENTS:**

	<b>In Existence</b>		<b>In Listing Office</b>	
	<b>Yes</b>	<b>No</b>	<b>Yes</b>	<b>No</b>
Articles of Incorporation .....	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
By Laws .....	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Declaration of Covenants, Conditions & Restrictions .....	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Membership Certificate .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Insurance Certificate .....	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Recreational Area/Pool Rules .....	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Rules & Regulations .....	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Common Area Streets are:  
 Public  Private (Association Maintained)

Common Area Sewer Lines are:  
 Public  Private (Association Maintained)

For what part of the grounds is the homeowner personally responsible? any area inside all gates/fences

Information provided by: (Print) \_\_\_\_\_ (Signature) \_\_\_\_\_ Date \_\_\_\_\_

A stamped self-addressed envelope is included. Please return completed form to:

Name \_\_\_\_\_ Company \_\_\_\_\_ Phone \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**The information contained herein is not guaranteed to be accurate and does not take the place of a detailed review of all governing documents. If you do not understand the information contained herein or in the complete governing documents, seek competent legal advice.**

The HOA assessment of \$1200.00 pr calendar year can be paid) semi-annually (\$600 two times a year) or quarterly (\$300 four times a year.) \_\_\_\_\_